

School of Social Professions

Course/module details: PGCE Primary Apprenticeship

Rate of pay: Associate Lecturer A (£45.80ph)

Hours: Various – approximately 300 hours

Fixed term until 31st December 2020

Location: Wellingborough, Northants.

We are currently recruiting for a highly experienced Primary Teacher to run training for the primary teacher apprenticeship and to act as University Link Tutor, supervising school placements, part time. This will suit a primary teacher who has experience of mentoring trainees and leading others and has considerable experience in the classroom, working across the primary curriculum.

The role will involve flexible / variable hours per week from November 2019 through to December 2020, mainly in school hours, term time only. This will include a regular fortnightly training day on Fridays and will add up to approximately 300 teaching hours over the period

You are perhaps working part-time and looking for a new challenge. Training will be given.

The post is offered on a one-year contract in the first instance, on HPL Scale A (£45.80ph). Training sessions will be provided on Scale C (£30.06)

Person Specifications:

- Have QTS and PGCE
- Ideally have completed MA / MSc in Education or subject specific
- A minimum of 5 years' classroom experience, preferably in more than one setting.
- Evidence of own continuing professional development.
- Be competent with IT systems, such as VLE and online mark-books, registers etc.
- Experience of mentoring / coaching others in the workplace.
- Experience of observing lessons and giving constructive feedback, both orally and in writing.

General duties

- To lead fortnightly training at the 5Wells training centre, for teacher apprentices, according to an agreed programme and schedule, on alternate Fridays.
- To undertake supportive tutorials according to an agreed schedule.
- To act as link tutor for apprentices in placement schools:
 - To undertake placement visits: lesson observations, tutor feedback sessions

- To quality assure placements, ensuring that trainees are receiving appropriate support
- To mark students' online reflections and other assignments and offer support and advice where necessary
- To offer advice and support to school-based mentors as necessary
- To support the End Point Assessment process as required.
- To support the arrangement of second school placements as necessary
- To attend standardisation, moderation and evaluation meetings as necessary
- To undertake training as required

Expectations:

The applicant should:

- Have an understanding of current primary curriculum requirements and methods. Recent classroom experience is essential.
- Have experience in providing student support for diverse student groups.
- Actively engage in and support the marking process reliably and accurately.
- Be a good time-keeper, punctual and reliable.
- Engage in the Quality Assurance process, and demonstrate an understanding of and ability to adhere to the regulations.
- Be prepared to assist in the coordination or recruitment, enrolment and induction of students.
- Actively follow and promote LMU policies, including Equal Opportunities.
- Carry out any other duties commensurate with the grade and purpose of the post.

You will have a strong commitment to the University's values, mission and strategic plan; a "coaching and developing" approach when dealing with colleagues and students; and working collegially; valuing the contribution of others and sharing knowledge and expertise.

Interview Date: to be confirmed

How to apply:

Please email your CV and a cover letter to Rob Fonseca [Principal Lecturer for Initial Teacher Education] by email at: rob.fonseca@londonmet.ac.uk

Applications are welcome from candidates with appropriate qualifications and experience.